



Minutes of the Annual General Meeting of Protective Behaviours Southern Africa held on Wednesday, 21 February 2018 at the Northfield Methodist Church, Benoni and starting at 11:30AM

In Attendance

Board members in attendance:

Hayley Walker – Chairperson
Liza Meecham – Vice-Chair
Lydia Gordon – Secretary
Santa van Rooyen – Treasurer
Michelle Schoon – General Member
Hilda O’Callaghan – General Member
Janice King – General Member

Others as filed in the Attendance Register¹

1. Welcome

The current chairperson, Hayley Walker welcomed all who were presented and thank those who travelled far distances to attend. She requested that everyone filled out the Attendance Register.

2. Approval of previous minutes

There were no minutes to approve as the Organisation was registered late in 2017 and with that, this meeting is noted as the first AGM for the Organisation.

3. Chairperson’s report

Hayley Walker continued to read the annual Chairperson’s Report² which was recognized and approved by Lydia Gordon, and seconded by Santa van Rooyen.

Hayley Walker presented a certificate of appreciation to *Give a Child a Family* in recognition of their assistance in building a strong foundation on which to grow the

Organisation (PBSA). Lydia Gordon accepted the certificate on their behalf and expressed that they are honoured to be involved in this venture and appreciates the leadership shown by Hilda O'Callaghan and Hayley Walker thus far.

4. Senior Trainers' report

Hilda O'Callaghan shared a short history of how PBSA came to being. She further shared figures recorded for the number of end users reached through active training in the last year, which exceed 6000 children and adults reached, not including Mozambique and Namibia.

She confirmed that a Senior Trainers' Meeting is scheduled for Thursday, 22 February 2018, during which pertinent matters will be discussed in greater detail.

5. Financial report

Hayley Walker confirmed that, with the recent registration of the organization, an official bank account can now be established, and the requirements of such will be investigated by her during the weeks to come.

Accordingly, there were no previous financial reports to present.

6. Appointment of auditors

Hayley Walker raised that, according to the minutes of the previous Board Meeting, it was proposed that the auditors appointed for *Ruth Stewart Projects* would duly be appointed as the auditors for PBSA. In the absence of board member Ruth Stewart, this would be confirmed in due course.

7. Nominations & election of board members

Hayley Walker enquired whether the current board members are still available to stand as board members for the coming year, subject to nomination. All present confirmed their availability.

She continued to give a short description of what would be expected for valid nominations in terms of credentials and responsibilities, and handed over to Hannelie Millar, the acting Admin Assistant for PBSA, to facilitate the nomination of new board members.

Hannelie Millar obtained nominations as follows:

Richard Saner
Marcia Cannon
Hayley Walker
Dianne Williams
Nadia Jordaan
Lydia Gordon
Michelle Schoon
Ruth Stewart
Liza Meecham

Lesley Harper
Hilda O'Callaghan
Janice King
Santa van Rooyen

Hayley Walker confirmed that the Constitution currently prescribes a minimum of 5 board members where a quorum will be established with 70% of the board members being present.

Hilda O'Callaghan proposed that a larger board be considered due to the board members being geographically spread across South Africa and further afield, and so doing, reducing the pressure of finding suitable representation at Board Meetings. It was therefore unanimously resolved that, the requirements to establish a quorum at Board Meetings will be reduced to 50% of board members being present, and at least 60% of the executive committee being present.

The following roles were assigned to nominees, who accepted their position as Board Members with immediate effect:

Hayley Walker – Chairperson and member of the executive committee
Richard Saner – Vice-Chair and member of the executive committee
Nadia Jordaan – Treasurer and member of the executive committee
Hilda O'Callaghan – Training and member of the executive committee
Ruth Stewart – CPD and member of the executive committee
Marcia Cannon – PR Liaison Gauteng
Dianne Williams – PR Liaison Gauteng
Lydia Gordon – PR Liaison Kwazulu Natal
Michelle Schoon – PR Liaison Western Cape
Janice King – PR Liaison Western Cape
Liza Meecham – PR Liaison Eastern Cape
Santa van Rooyen – PR Liaison Eastern Cape
Lesley Harper – PR Liaison Mosambique

Lydia Gordon proposed that the role of Secretary that was previously established in the constitution be removed, and that those duties be assigned to the Administrative Assistant post. It was therefore unanimously resolved that, the role of Secretary be removed from the board, and that it will be combined with the admin support role.

8. General Business

It was confirmed that the date and venue for the next AGM will be finalised at the upcoming Board Meeting of 21 February 2018.

There being no further matters to discuss, the Chairperson confirmed the meeting closed at 12:25PM

End



**Protective Behaviours Southern Africa
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Attendance Register**

Name & Surname	Organisation	Cell/Tel	Email	Sign
WENDY MCKILUP FOR TABITHA	HOPE FOR WOMEN	07141756542	admin@hopeforwomen.co.za	
Nadia Jordan	Family Advocate	0652492862	Nadigorjordan4@gmail.com	
Hannele Millar	Private	0823124723	hannele.millar@gmail.com	
Dianne Williams	Private	0722327985	diannewilliams7105@gmail.com	
Mark & Les HARPER	Pro-Vision Int	425 84 594 8199 076 577 1060	Les@provision.org.za	
Santa v Rooyen	Private	083 418 7835	Santa van rooyen@gmail.com	
Liza Meehan	Private	0734987659	lizapreece@yahoo.com	
Michelle Schoon	Kids Who Can	0823444231	michelle@kidshocancommunity.co.za	
Marcia Cannon	Ural Community Empowerment Ural Community	073 369 8902	marciato2002@gmail.com	



**PROTECTIVE
BEHAVIOURS**
SOUTHERN AFRICA

Protective Behaviours Southern Africa

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Name & Surname	Organisation	Cell/Tel	Email	Sign
Janice King	WC Street Children's Forum	072 424 3977	weststreetchild@gmail.com	
Lydia Gordon	Give a Child a Family PVI's	0827623353	lydia@gcf.org.za	
Lesley Harper	Pro - Visão em Moçambique	076 577 1060 or +258 84 5943199	lesleyimoz@gmail.com	

Chairperson's Report

This AGM marks the first official year of Protective Behaviours Southern Africa with finally receiving our NPO number. It has been an absolute privilege to be part of this journey even though it has been a challenging year for Protective Behaviours in South Africa. We recognise the invaluable contribution GCF has made to helping us make this happen and are grateful for their tenacity. We have been privileged to contract administrative assistance in which has helped us develop our policies and improve our online presence.

I am grateful to work with people like Hilda who seem to have endless energy and endless hours in the day. Thank you Hilda for always pushing and keeping us on track when our busyness gets in the way.

We have come a long way in the last year in terms of strategic conversations with key players in South Africa such as the Department of Education and hope by next year's AGM to have their endorsement for the program in schools. We need to continue to look for funding possibilities as this seems to be the biggest barrier in both training as well as our implementation in schools.

I have been grateful for the opportunities to have PB exposed in media with both radio and television interviews during this last year.

I would like to see a new thrust of energy coming from our Senior trainers in pro actively getting into their community to spread the word and work of PB so that we can begin to have a major impact. We have a number of smaller communities that have yet to have the opportunity to be trained in PB and this is key if we want to give all children the opportunity to receive the life changing skills that PB offers.

I look forward to continuing the journey towards every person recognising the right to feel safe at all times.