



# **Minutes of the Annual General Meeting of Protective Behaviours Southern Africa held on 18 September 2021 at 10AM via Zoom Conferencing**

## **In Attendance**

Hilda O'Callaghan

Liza Preece

Hayley Walker

Debbie Hemmens

Hannelie Millar

Monica Nomlala

Janice King

Liesl Pretorius

Mandla Mkandla

Refiloe Mofelehetsi

Lydia Gordon

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## **1. Welcome**

Hannelie Millar was appointed chairperson for the meeting, and welcomed everyone present.

No proxy was noted

Hayley confirmed that a quorum is established

## **2. Approval of the Agenda**

The agenda was accepted and approved.

## **3. Approval of the minutes of the previous Annual General Meeting**

Hannelie noted that the previous AGM meeting minutes were distributed prior to the meeting and is also available on the PBSA website. She asked if there are any questions, corrections and comments on the minutes. None were raised.

## **4. Receiving the Chairperson's Report**

In presenting the Chairperson's report; Hannelie noted that in the previous AGM meeting, the board has been reviewing the business plan that included the crafting of the purpose, vision and mission of PBSA. She stated that she thinks it is important to spend time reflecting on the purpose, vision and mission as stake holders of the organisation as they each had the responsibility to understand and embrace the cause that they fight for. She highlighted that they should also do so with acknowledgement not only to the purpose, vision and mission but also with commitment to their policies and procedures, in particular; Child Protection Policy and code of practice.

She stated that the policies and procedures are available on the PBSA website and would encourage all the stakeholders to familiarize themselves with and understand them.

She went on to state that the highlight for her in the purpose, vision and mission personally is: Teaching practical ways to recognise any situation where it feels unsafe and equipping themselves and others to action in a way that will protect them from being harmed, exploited or abused in any given situation.

On moments to celebrate, Hannelie handed over to Lydia who presented how GCF was able to deliver PB in the KZN recently.

Lydia reported that they are working very closely with the local municipality and all government departments and have since March raised 450 learners in one of the schools for the past 2 years where they were implementing the PS sessions but due to Covid 19 they had to abruptly suspend all programs.

Hannelie handed over to Harley Walker to share more on strategic partnerships.

Looking forward: Hannelie reported that they are busy developing a computer system where all members will be able to log into a member portal and access

approved PBSA material, access resources that can help deliver PB in a better way and to hold accountable stakeholders for working in their space and acknowledging their policies and code of practice.

## **5. Receiving the Financial Report**

Hannelie reported that Chantel Elliot & Co. has been appointed as new official auditors for PBSA who audited and approved financial statements for the previous year.

Motion was approved for Chantel Elliot & Co to be auditors for PBSA.

Hannelie handed over to Mandla to present the financial standing for year 2022.

In his presentation Mandla highlighted that it has been a subdued area due to Covid 19 having great impact in terms of operation and what they intended to do. This has affected the income and expenditure in a sense that they were not able to go out and get income and as well as many potential sponsors and income streams that could have been taken in this time.

In terms of expenses he explained that what they intended to do things like onboarding of trainers and other activities that the organization had desired to do but all have been put on ice and are left behind due Covid 19 pandemic.

He went further to present the budget against actual and projected.

Hannelie then asked for motion to approve budget vs actual report displayed for the part of the air and will submitted to Chantel for audit.

Motion was approved.

The budget for the ensuing year was also approved.

## **6. Election of the Board for the ensuing year**

Hannelie handed over to Angelique to present the board nominations and approval

Nominations of board members were received by written nomination, and submitted to the board prior to the AGM. The following nominations, and proposed positions was presented.

As Chairperson: Hannelie Millar  
As Treasurer: Mandla Mkandla  
As Secretary: Janice King (EO)  
As Advisor Legal: Liesl Pretorious  
As Advisor Strategic: Lydia Gordon  
As Advisor Training: Refiloe Mofelehetsi (EO)  
As Programme Conceptualisation and translator: Monica Nomlala  
As Advocacy and Activism Rep: Hayley Walker (EO)  
As Training Rep: Hilda O'Callaghan (EO)

## **7. Receiving the Senior Trainers' Report**

Hilda O'Callaghan presented a visual display of the annual Senior Trainers' Report

- a. The flowchart of the training
- b. Training results for 2020/2021
- c. How the children were reached
- d. Resources
- e. Planning for 2021 and beyond
- f. 2021 conference attendance
- g. 2022 upcoming presentation

## **8. New and Other Business**

Hilda thanked Angelique for jumping in when needed the most and organizing the AGM.

Janice also thanked Hannelie for her commitment and dedication

## **9. Closing**

Hannelie thanked everyone for joining the AGM today and looks forward to working with and for the organization in the coming year.

She closed with a special thank you to the board members whom she is delighted in serving with, she looks forward to what they are going to achieve in the coming year.

There being no further matters to discuss, the Chairperson confirmed the meeting closed at 11:23

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